

**CAMPBELL COUNTY  
PROJECT DEVELOPMENT BOARD  
MINUTES**

**August 22, 2007**

A regular meeting of the Project Development Board was held on Wednesday, August 22, 2007, 5:00 P.M. at the Campbell County Court House, 330 York Street, Newport, Kentucky.

In attendance at the meeting were Board members:

WILLIAM H. WHITE, CHAIRMAN  
JUDGE WILLIAM J. WEHR, CO-CHAIR  
THOMAS J. CALME, CIRCUIT COURT CLERK  
JUDGE D. MICHAEL FOELLGER  
TARA HALPIN  
JUDGE STEVE PENDERY  
CHARLES R. PETERS

Hutch Johnson  
Ryan Barrows  
Chris Greene  
Susan A. Prather

Attorney for the Board  
Ross, Sinclair & Associates  
CMW  
Secretary

The meeting was called to order at 5:00 p.m. by Chairman White. Following roll call, a quorum was declared present.

Minutes from the special meeting held August 6 and special meeting held August 8, 2007, were presented by Chairman White. Motion was made by Judge Pendery and seconded by Ms. Halpin to approve the minutes of August 6 and August 8, 2007 with corrections. There being no further discussion, all voted "AYE" and the motion passed unanimously.

Chairman White greeted the public and acknowledged the attendance of Jason Dufek, Chief Deputy for Campbell Circuit Court Clerk..

Under Old Business, discussion took place regarding Bond Counsel. Chairman White noted six bids were received by the advertised deadline. Judge Foellger questioned whether all companies were qualified. Mr. Ryan Barrows confirmed their qualifications. Judge Wehr questioned whether interviews would be conducted. Mr. Barrows stated he will perform the interviews and submit his recommendations at the next regularly scheduled meeting. Conversation then ensued regarding the attributes which members should review when considering each bonding company. Chairman White noted that the PDB will not have direct contact with the company acting as Bond Counsel. Mr. Calme questioned whether AOC possesses written procedures for the hiring of Bond Counsel. Mr. Johnson stated no formal process is in place. Mr. Barrows confirmed that the AOC manual is silent on the issue.

There was no New Business to come before the Board.

Chairman White had no additional report to submit.

On behalf of Mr. Vanhook, Chairman White noted that the contracts are currently being reviewed by AOC. Chairman White pointed out that the contract with CMW contains hand-written notations which are in need of approval by both AOC and CMW.

The Report of the Architectural Agent was then invited by Chairman White. Mr. Chris Greene referred members to the Status Report contained within their packet of information. He detailed the information contained within the report pointing out that the Site Topographic has been completed by Cox Surveying and is being reviewed by CMW. He noted that additional elevations are being shot in the basement. Per Mr. Greene, a decision regarding the completion of a Geotechnical remains tabled; however, there is no rush for its completion. Judge Foellger commented that an underground gas pump may exist on the property. Mr. Greene stated that the existence of such a tank should be well documented in several governmental offices. Mr. Billy Lane, Coddell Construction, recommended initiating the geotechnical work as it would be helpful to ascertain site conditions early in the process. Discussion then took place as to the benefits of performing the geotechnical work in the beginning stages of the project along with the company to complete such work. (It was necessary for Judge Penderly to leave at 5:30 p.m.) Motion was then made by Mr. Peters and seconded by Ms. Talpin to hire Geotech Engineering to perform the geotechnical analysis of the site. Upon call of the roll, all voted "AYE" and the motion passed unanimously. Mr. Johnson suggested that a recommendation be made at the next meeting to hire a company to perform the environmental analysis of the site. Mr. Greene explained that such a company is required only if the geotech identifies the need. Mr. Greene continued stating the completion of Judge, Clerk and Staff interviews are scheduled to occur August 28 through August 30 with Bill Pickering planning to attend. In conclusion, Mr. Greene explained that the Court House may be listed on historic registries which may limit outside renovations.

The report of the Financial Agent was then invited by Chairman White. Mr. Ryan Barrows had no report to submit other than to state that consideration for short term financing is not too far into the future.

Billy Lane, Construction Manager, had no report to submit.

Next, Chairman White invited the report of the Board Attorney. Mr. Hutch Johnson questioned when CMW plans to make a presentation before the AOC. Mr. Greene explained that Phase A will not be presented in September as originally planned but will be submitted for review in January. He noted the project will not be held up due to a later submittal.

Chairman White then issued a reminder that the next regularly scheduled meeting is to be held September 26, 2007 at 5:00 p.m.

There being no further business to come before the Board, motion was made by Judge Wehr and seconded by Mr. Calme to adjourn the meeting. The meeting was adjourned at 5:40 p.m.

APPROVED:

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WILLIAM H. WHITE  
CHAIRMAN

ATTEST:

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SUSAN A. PRATHER  
SECRETARY